

GERMANY LEVY BRIEFING

Congratulations on your selection for assignment to Germany. The following information is provided to fulfill the levy briefing requirement of AR 600-8-11. This information is provided in an attempt to give information that may be useful in your upcoming PCS.

All Soldiers on assignment to Germany are authorized shipment of one Privately Owned Vehicle (POV) to Germany at government expense. Your entitlement for shipment is from Joint Base Lewis-McChord (JBLM). If you ship from an alternate port that costs more than your entitlement from JBLM you will be charged the difference

To obtain a USAREUR Driver's License, you must have a valid U.S Driver's License. Without, you will be unable to obtain a USAREUR Driver's License, which will prevent you from registering and driving a vehicle in Europe

Soldiers on assignment to USAREUR units in Germany are required to travel via Patriot Express. This flight leaves from Baltimore-Washington International (BWI) airport. These flights are usually only done bi-weekly, and Passenger Movements will coordinate a connecting commercial flight from SEATAC to BWI. You will need to coordinate seat reservations for your flight with Passenger Movements Branch at least 30 days prior to departure due to the bi-weekly flight schedule. We are required to get you to Germany on or **before** your report date, so if for example your report date is 10 July, and the closest flight to the 10th of July is on 6 July, you will fly on 6 July. Please make sure you make this coordination early so that you get to your new assignment on time. You may require an amendment so the date your flight gets the Germany matches the report date on your orders. If you choose to fly to Baltimore from somewhere other than JBLM, you must coordinate with Official Travel for these flights. The tickets you receive here are a result of a contract between JBLM and SEATAC. You are not eligible for a discount flying out of somewhere else, so they will attempt to get you tickets from the location you choose. You are responsible for any costs that exceed what the tickets from SEATAC to Baltimore are. Pets are not a government responsibility, so please make sure when you are making your flight arrangements, you coordinate with passenger movements to check on the availability of travel for pets. If there is fee, you are responsible to pay the fee. Germany has a limitation of 2 pets per family.

Soldiers on assignment to a non-USAREUR unit normally have a statement in their assignment instructions as to how and where to fly into Germany. Most Soldiers on assignment to Germany are on assignment to a USAREUR unit, but if you are not sure, feel free to ask us.

If you plan on taking your Family with you to Germany, you must apply for Family Travel by filling out [DA Forms 4787](#), [5888](#), and [7246](#). These forms get turned into us at Reassignments. We in turn take them to Madigan for a medical screening. If your medical records are not up-to-date, Madigan will contact you to schedule an appointment to see your Family Members. Once these forms are returned to us from Madigan, we send them to the Overseas Command for a Family Travel Decision. Your Family cannot travel to the Overseas Command until we receive this decision from the Overseas Command. The normal processing time for Family Travel requests is 60-90 days, depending on the medical conditions of your Family. If there are EFMP Family Members identified by Madigan, Germany will forward your application to Landstuhl Medical Hospital to ensure the proper health care needed for your Family Members is available. If it is not, Family Travel will be denied. **If you have EFMP Family Members, you cannot depart until the Overseas Command makes a decision on your Family Travel. This may involve an involuntary deferment until a decision is received.** If services are available, Germany will then

coordinate with the community you are to be assigned to for a housing determination. If they can get your Family into housing within 30 days after arrival, you will be granted concurrent travel, which means your Family Travels with you to Germany. If you are granted concurrent travel and your Family does not travel with you, your BAH will be discontinued until they do. If housing is not projected to be available for 31+ days, you will be granted deferred travel, which means your Family cannot travel with you until housing becomes available. If you plan on your Family travelling later to Germany, you should request deferred travel instead of concurrent travel so that your BAH is not affected. If you chose or are granted deferred travel, you must coordinate with the housing office in the community you are assigned to for your Family to be authorized to travel. Once you arrive overseas, we cannot further process your request as you will no longer show as being assigned to Joint Base Lewis-McChord, and we will not have access to your files in Europe's database. Once you have signed for housing, Europe will provide a separate order for your Family Members to travel on. For single Soldiers and Soldiers who take their Family Members with them to Germany, your tour will be 36 months. If you are married and choose to not take your Family with you, you can choose an "All Others" tour. This is a 24 month tour, and you may elect to move your Family to any location within the Continental United States (all but Hawaii and Alaska) at government expense. If your Family is moved at government expense, you cannot later ask to bring your Family to Germany.

In addition, your Family also will require government no-fee passports to travel to Germany. These take approximately 5-8 weeks to process depending on seasonal rotations. You will need original birth certificates, your marriage certificate, and ID cards at a minimum to apply for these passports. They are submitted through the Reassignment section, so please schedule an appointment as soon as possible after you are notified you are on assignment.

You are required to have proof ([DA Form 4036](#)) verifying that you have had a HIV test showing a negative result within 6 months of your report date to Germany. This will be checked at out-processing when you go to complete your final out-processing. Failure to have this evidence will delay your departure from Joint Base Lewis-McChord.

Your PCS orders will contain information on obtaining Clearance Papers to clear the installation, information on the Finance Briefing, and how to schedule for household goods pick-up.

IAW AR 614-30, para 3-5a (5) - Command sponsorship will not be granted to a dependent who is a registered sex offender. Command sponsorship is to be revoked for a dependent who becomes a registered sex offender while accompanying his or her sponsor during an overseas assignment and the dependent will be processed for early return of dependents. Soldiers will declare in writing, during reassignment processing with the orders issuance authority, whether or not they have Family members with qualifying convictions. You can get an example of the memorandum required from the Passport/Family Travel office to fulfill this requirement.