



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, JOINT BASE LEWIS-MCCHORD
2140 LIGGETT AVENUE, BOX 339500, MAIL STOP 85
JOINT BASE LEWIS-MCCHORD, WA 98433-9500

IMLM-HRS

25 JULY 2014

MEMORANDUM FOR RECORD

SUBJECT: UPL Registration Requirements

1. Effective 25 July 2014, in order to register for the Army Substance Abuse Program (ASAP) 40 hour Unit Prevention Leader Course (UPL), the UPL candidate must meet the following requirements.

a. UPL candidate must have a current urinalysis that was conducted at least four months prior to attending the Unit Prevention Leader Course.

b. UPL candidate must have one year retainability on Joint Base Lewis- McChord. This requirement will help to ensure continuity with the Army Substance Abuse Program staff, and benefit the Commander's ASAP program by building a good rapport, working and trusting relationship with their UPL.

2. Period: Indefinite.

3. Point of contact for this memorandum is Dr. Jolee Darnell @ 253-477-3771.

A handwritten signature in black ink, appearing to read "Jolee Darnell", with a long horizontal line extending to the right.

Jolee Darnell
GS13, PhD, LICSW
ADCO/Substance Abuse Program Manager

CF:
Individual concerned