

# OPEN SHRED



**Soldiers,  
Civilians ,  
Families  
welcome.....**

*Do you have personal documents at home that you would like to shred all at one time?*

*Do you have records that you need to get rid of but are overwhelmed because you have so many??*

*Come out to the Installation Destruction Facility during Open Shred!  
We have large disintegrators that can shred your documents quickly!!*

JBLM Units & Organizations are not authorized to bring official documentation during Open Shred. Open Shred is for personal documentation only for Service Members, DA Civilians, Retirees and their Family Members.

## WHEN:

1st Friday of each Month  
0800-1100

## WHERE:

Building 3152 on the corner  
of 3rd Division and Collier

## FIRST COME FIRST SERVE

Please remove paper clips  
& documents from binders.  
We can shred CD's, DVD's &  
floppy discs  
Limit 3 paper size boxes per  
visit.

