



# ***Training Support Branch (TSB)***

## ***Individual Schools***



# Agenda



- ***Enrollment Process***
  - Keys to Success
- ***Forecasting***
  - Subquota Matrix & BDE Seat Allocations Workbook
  - Subquota and Seat Utilization
  - Division Schools POCs
- ***Schools Definitions***
  - Enrollments
  - Drops
  - No Shows
  - Standbys
  - Walk On
- ***TSB Website***
- ***Classroom Facilities and Capabilities***



# Enrollment Process



- ***JBLM has an extensive troop school program – School Code (SC) 415***
  - TSB manages the SC415 courses in ATRRS
- ***List of all courses offered can be found on the Subquota Matrix – 52 courses total***
- ***Your BDE Schools NCO will input your requests into ATRRS when submitted on time***
  - Requests inside 2 weeks of start date must be approved by Division
  - Requests inside one week of start date must be approved by Division and I Corps G3 Training



# Enrollment Process Resident (415) Schools



Service Member is selected or requests to attend a course



Contact with unit's Schools NCO is made  
HJB 888 completed & sent to BN  
BN sends to BDE for input

BDE Schools NCO input requests into  
ATRRS IAW brigade quota allocation 45  
days prior to start date =  
Student has seat reserved in that class

Student receives email from ATRRS  
confirming reservation.  
**2 weeks prior to start date** – Student  
receives email from Course Manager

**Course Manager email** informs student of  
updated location, sign in time, start time,  
class requirements  
**THIS IS A MUST READ ITEM**

Student arrives on time for roll call =  
Enrolled  
Student completes all required hours =  
Complete/Certified/Graduated

**NOTE: This is general process. Always refer to your Division SOP**



# Enrollment Process Non 415 Schools



Service Member is selected or requests to attend a course

Contact with unit's Schools NCO is made  
HJB 888 completed & sent to BN  
BN sends to BDE  
BDE sends to Division

Division Schools NCO submits HJB 888  
signed by unit approving authority to TSB  
**90 days prior** to start date

TSB sends to HRC for final approval

Student receives email from ATRRS  
confirming reservation.  
**2 weeks prior to start date** – Student  
receives email from Course Manager

**Course Manager email** informs student of  
updated location, sign in time, start time,  
class requirements  
**THIS IS A MUST READ ITEM**

Student arrives on time for roll call =  
Enrolled  
Student completes all required hours =  
Complete/Certified/Graduated

**NOTE: This is  
general process.  
Always refer to your  
Division SOP**



# Keys to Success



- ***Understand forecasting***
  - BDEs are allotted specific number of seats in each class for entire FY
    - **Ensure your numbers are sent up for consolidation**
  - Seats are only specified for BDE 45 days prior to start date
    - Once start date is within 45 days those seats open up and are available to everyone
    - These seats are yours – make sure you grab them
- ***All Schools NCOs should have “Review” access in ATRRS to track students status***
  - Only requires request for account from ATRRS



# Keys to Success



- ***Know your Division & BDE's Schools SOP***
- ***Ensure the following:***
  - Students attending courses do NOT have any other commitments
    - **Considered their place of duty** – no appointments – no details – no formations - **AR 350-1**
  - Unit schools rep attends Schools NCO Course
  - Unit schools rep understands importance of informing students of course info (date/time/location) prior to start
    - **Most No Shows occur due to lack of this information**



# Forecasting



- ***Process used to ensure units receive the training they need to meet all unit requirements***
- ***SC415 forecasting allows us to set aside seats per BDE and prioritize their training time frame by quarter***
  - Example – 16 CAB is deploying late in FY so they need the bulk of their seats in first 2 quarters



# Forecasting



- ***Items needed to forecast SC415 courses***
  - MTOE
  - C5 Tracker
  - Unit Requirements Worksheet
- ***Process: Company Schools NCO bounces their training requirements for their unit using their C5 tracker and MTOE against their long range training plan, retain ability of the student , and unit requirements. They forward that information to BN which forwards to BDE.***



# Forecasting Timeline



- ***FEB: TSB and G3 Training meet with ALL Schools NCOs to explain the process***
  - **ENSURE YOUR COMPANY SCHOOLS NCO AND ALTERNATE ATTEND**
  - I Corps will publish an OPORD
  - Divisions will set own timeline for reporting seat requests
  - Divisions will set BDE priorities based on long range training, taskings, and exercise support
    - Imperative you let them know what months are best for your unit to train
- ***MAY: TSB and G3 Training meet with Division Schools NCOs for FINAL Quota validation***
- ***15 July: TSB publishes FY master schedule***
- ***TSB and G3 Training meet with Division schools NCOs one month prior to each quarter to review seat allocations and priorities***



## *Division Schools POCs*



- ***7 ID – SFC Joshua Carrigg, 253-966-8373, [joshua.r.carrigg.mil@mail.mil](mailto:joshua.r.carrigg.mil@mail.mil)***
- ***593<sup>rd</sup> - SFC Alice Sala, 253-477-5688, [alice.o.sala.mil@mail.mil](mailto:alice.o.sala.mil@mail.mil)***
- ***1 Corps – SSG John Williamson, 253-477-0455, [john.c.williamson2.mil@mail.mil](mailto:john.c.williamson2.mil@mail.mil)***



# Unit Requirements Worksheet



COURSE	UNIT REQUIREMENT	RETENTION REQUIREMENTS	COURSE DESCRIPTION	PREREQUISITES	SOURCE DOCUMENT	SOURCE DOCUMENT
TRANSPORTATION TRAINING (DEPLOYMENT)	See green bar for all info categories					
HAZMAT COURSE	INSTALLATION (ATRRS) UNITS ARE REQUIRED TO HAVE ONE OFFICER, WARRANT OFFICER, OR ONE NCO, SGT AND ABOVE, PER COMPANY SIZED UNIT AND DESIGNATED AS THE UNIT HAZMAT OFF/ NCO. MAY HAVE A SGT OR ABOVE PER COMPANY SIZE UNIT AS AN ALTERNATE HAZMAT OFF/ NCO.	ONE YEAR RETAINABILITY IN UNIT	TRANSPORTATION OF HAZAROUS MATERIALS	N/A	<a href="#">FORSCOM REG. 55-1</a>	<a href="#">FL REG 350-2</a>
EQUIPMENT PREPARATION COURSE (EQUIP PREP)	MTT UNITS ARE REQUIRED TO HAVE ONE SIX MAN TEAM PER COMPANY SIZED UNIT. NORMALLY, ATTENDEES OF THIS COURSE ARE SPC AND BELOW.	ONE YEAR RETAINABILITY IN UNIT	PREPARATION OF EQUIPMENT AND VEHICLE FOR AIR MOVEMENT	N/A	<a href="#">FORSCOM REG. 55-1</a>	<a href="#">FL REG 350-2</a>

COURSE	PROONENT POI (INSTALLATION)	OTHER CERT SOURCES	CERT LENGTH	DAYS
TRANSPORTATION TRAINING (DEPLOYMENT)				
HAZMAT COURSE	DEFENSE AMMUNITION CTR, MCALESTER, OK (ITS, DPTMS)	MTMC APPROVED SERVICE COURSES, NAVY SUPPLY, AF, DLA ABERDEEN, DEF AMMO CTR	2 YEARS	10
EQUIPMENT PREPARATION COURSE (EQUIP PREP)	AMC AFFILIATION TEAM FROM TRAVIS AFB (ITS, DPTMS)	NONE	2 YEARS	3



# Subquota Matrix – BDE Worksheet



- **TSB developed this tool in order to calculate and track required seats for SC415 courses per BDE**

BRIGADE							
	2-1 IN			1-17 IN			
BATTALION	4 CO			5 CO			
COMPANIES	4 CO			5 CO			
TRANSPORTATION TRAINING (DEPLOYMENT)	REQ	TRAINED	DIFF	REQ	TRAINED	DIFF	
<a href="#">HAZMAT</a>	8	0	8	10	8	2	
<a href="#">AUTOMATED AIRLOAD PLANNERS SYSTEM (AALPS)</a>	8	0	8	10	3	7	
<a href="#">EQUIPMENT PREPARATION (EQUIP PREP)</a>	24	0	24	30	6	24	
<a href="#">AIRLOAD PLANNER (LOAD PLANNER)</a>	8	1	7	10	3	7	
<a href="#">UMO DEPLOYMENT PLANNER (UMODPC)</a>	8	0	8	10	3	7	
<a href="#">MOBILIZATION AND DEPLOYMENT PLANNERS COURSE</a>	0	0	0	0	0	0	
<a href="#">TC-AIMS II</a>	8	0	8	10	3	7	



# Subquota Matrix – Company Worksheet



BRIGADE	On Website				
BATTALION					
COMPANY		Your Company Name			
TRANSPORTATION TRAINING (DEPLOYMENT)			REQ	TRAINED	DIFF
HAZMAT					0
EQUIPMENT PREPARATION (EQUIP PREP)					0
AIRLOAD PLANNER (LOAD PLANNER)					0
UMO DEPLOYMENT PLANNER (UMODPC)					0
MOBILIZATION AND DEPLOYMENT PLANNERS COURSE					0
TC-AIMS II					0
ASI/SQI (MOS) RELATED TRAINING			REQ	TRAINED	DIFF
BATTLE STAFF NCO					0

Number "Required" taken from your MTOE

Number "Trained" that meets all forecasting requirements.



# Subquota Matrix - Master



NO LONGER TAUGHT	MSC TOT REQ	MSC TOT SHORTAGE	% SEATS AVAILABLE	SEATS SHORT	FY 16 SEATS AVAILABLE	HSC 7ID	HSC 7ID	2 ND DIVARTY	2 ND DIVARTY	2-2 SBCT	2-2 SBCT
AWAITING INFO FROM I CORPS OR FORSCOM						QUOTA	TOT SHORTAGE	QUOTA	TOT SHORTAGE	QUOTA	TOT SHORTAGE
ADVANCED MARKSMANSHIP TRAINING (AMC)	341	333	77%	-77	256	8	10	12	15	7	9
AIRLOAD PLANNER (LOAD PLANNER)	468	319	50%	-159	160	2	4	6	12	19	38
AMMO MGR TAMIS-R (AP)	157	29	579%	139	168	4	4	1	1	8	8
ANTITERRORISM AWARENESS TRAINING	200	106	28%	-76	30	1	4	1	4	3	9
ARMY RECORDS INFORMATION MANAGEMENT SYSTEM (ARMS)	145	152	158%	88	240	0	0	0	0	3	3
ARMY TRAINING REQUIREMENTS AND RESOURCES SYSTEM (ATTRS) - WISHFUL THINK	182	165	0%	-165	0	0	2	0	6	0	12
BATTLE STAFF NCO	452	370	35%	-242	128	6	16	6	18	9	26
BDE/BN XO/S3	103	63	190%	57	120	6	6	2	2	6	6
BUS DRIVER COURSE	592	399	132%	129	528	7	7	9	9	40	40
CBRN DEFENSE COURSE	435	234	144%	102	336	10	10	13	13	39	39
CBRN ROOM OPERATIONS COURSE (CBRN OPS)	382	209	62%	-79	130	6	10	6	9	19	30
CC/ISG	388	164	179%	130	294	8	8	9	9	18	18
COMBAT LIFESAVER COURSE (CLS)	1591	917	16%	-767	150	4	24	0	0	0	0
COMBATIVES LEVEL I COURSE	16291	14456	2%	-14132	324	7	305	30	1,353	78	3,495
COMBATIVES LEVEL II COURSE	384	215	78%	-47	168	6	8	2	2	0	0

MEDIC VALIDATION/MEDIC TABLE 1-8	1100	814	111%	88	300	3	3	39	39	131	131
MEDPROS - CLERK	323	197	97%	-5	192	2	2	18	18	26	27
MEDPROS - LEADER	347	173	102%	3	176	2	2	24	24	15	15
MOBILIZATION AND DEPLOYMENT PLANNERS COURSE	417	372	53%	-176	196	0	0	12	22	31	58
MORTUARY AFFAIRS	57	49	0%	-49	0	0	2	0	3	0	4
PBUSE (MID LEVEL MANAGEMENT COURSE) (MLMC)	142	99	97%	-3	96	4	4	6	6	0	0
PBUSE (PROPERTY BOOK ENHANCED) COURSE (PBE)	225	109	88%	-13	96	3	3	9	10	8	9

FY QUOTA CALCULATIONS

REVISED UNIT REQUIREMENTS

MSC TOTAL REQUIREMENTS

MSC TOTAL DIFFERENTIAL

7 ID HSC

2nd DIVARTY

2-2 SBCT

3-2 SBCT

16 CAB

17 FA

201st BFSB

... (+)

JBLM Totals

Worksheets Submitted by BDE



# Subquota Matrix – Calculations



NO LONGER TAUGHT	MSC TOT REQ	MSC TOT SHORTAGE	% SEATS AVAILABLE	SEATS SHORT	FY 16 SEATS AVAILABLE		
AWAITING INFO FROM I CORPS OR FORSCOM							
<b>Courses</b>							
AIRLOAD PLANNER (LOAD PLANNER)		319	50%	-159	160	2	4
AMMO MGR TAMIS-R (AP)	157	29	579%	139	168	4	4
ANTITERRORISM AWARENESS TRAINING	200	106	28%	-76	30	1	4
ARMY RECORDS INFORMATION MANAGEMENT SYSTEM (ARIMS)	145	152	158%	88	240		
ARMY TRAINING REQUIREMENTS AND RESOURCES SYSTEM (ATTRS) - WISFUL THINK	182	165	0%	-165	0	0	2

Seats available divided by seats short = % seats available  
 $160/319 = 50\%$

2 = 50% of 4

2 = that BDE's quota for the FY for that course

**MSC TOT REQ** = JBLM TOTAL REQUIRED SEATS  
**MSC TOT SHORTAGE** = JBLM TOTAL SEATS SHORT  
**% SEATS AVAILABLE** = BASED OFF HOW MANY SEATS JBLM IS SHORT AND HOW MANY WE CAN PROVIDE (INSTRUCTORS TELL US HOW MANY CLASSES THEY CAN TEACH AND HOW MANY SEATS PER CLASS) FOR THE FY  
**(EACH BDE GETS THE PERCENTAGE OF THEIR SEATS SHORT AS THEIR QUOTA)**



# BDE Seat Allocations Workbook



Prop Book Unit Supp Enh Mid Level Manager (MLMC)																						
CL #	SUSPENSE	CLASS DATE	2ND DIVARTY	2/2 SBCT	3/2 SBCT	16 CAB	17 FAB	201 BfSB	555 EN	593 ESC	42 MP	62 MED	USASOC	OTHER	71D	MAMC	189	84 CIV	CORPS HHB	IMCOM	SEATS AVAILABLE	TOT SEATS BDE
CL 001	23 Aug 15	7 Oct 15	2		2	2	1	1	2		1	2	6	5	1		1	1	2		24	24
CL 002	5 Dec 15	19 Jan 16	1		3	2	2	1	2		1	2	6	4	1		1	1	1		24	24
CL 003	11 Mar 16	25 Apr 16	1		3	2	3	1	2		1	2	3	4	1		1	1	1		24	22
CL 004	21 May 16	5 Jul 16	1		3	3	2	1	2		1	2	4	4	1		1	1	1		24	23
Numbers divided up per BDE priorities per quarter																					96	93
	QUOTA		5	0	11	9	11	4	8	0	4	8	19	17	4	0	4	4	5	0	96	
	SEATS SHORT		6	0	12	10	12	4	9	0	4	9	20	19	4	0	4	5	6	0	105	
Numbers pulled from Subquota Matrix																						
PBUSE Automatic Identification Technology (AIT)																						
CL #	SUSPENSE	CLASS DATE	2ND DIVARTY	2/2 SBCT	3/2 SBCT	16 CAB	17 FAB	201 BfSB	555 EN	593 ESC	42 MP	62 MED	USASOC	OTHER	71D	MAMC	189	84 CIV	CORPS HHB	IMCOM	SEATS AVAILABLE	TOT SEATS BDE
CL 001	21 Aug 15	5 Oct 15	1	1	2	1	1	1	1	1	1			1	1						12	11
CL 002	22 Aug 15	6 Oct 15	1	1	2	1	1	1	1	1	1			1	1						12	11
CL 003	25 Sep 15	9 Nov 15	1	1	2	1	1	1	1		1			2	1			1			12	11
CL 004	26 Sep 15	10 Nov 15	1	1	2	1	1		1		1			2	1			1			12	10



# Subquota and Seat Utilization



Tracked monthly by Training Division and sent to top of Chain of Command

UNIT	# seats requested during forecasting	# seats reserved in ATRRS	TRAINING SEAT UTIL QUOTA USE RATE	Of the # seats reserved in ATRRS, how many completed class	NO SHOWS	DROPS	SEAT USE RATE
2/2 SBCT	33	1	3%	1	0	0%	
3/2 SBCT	106	104	98%	18	2	81%	
16 CAB	5	9	180%	1	0	89%	
17 FiB	98	18	18%	3	1	78%	
555 EN	18	18	100%	4	1	72%	
593 SB	14	2	14%	0	0	100%	
42 MP	4	20	500%	0	0	100%	
62 MED	46	15	33%	1	0	93%	
201 BfSB	51	28	55%	4	2	79%	
51 SIG	5	10	200%	3	0	70%	
USASOC	32	34	106%	0	0	100%	
OTHER	63	77	122%	7	2	88%	
<b>TOTAL</b>	<b>475</b>	<b>336</b>	<b>71%</b>	<b>42</b>	<b>8</b>	<b>85%</b>	

Historical Monthly Averages						
	FY13	Apr 14	May 14	Jun 14		
YTC Range	90%	98%	96%	100%		
JBLM Range	56%	71%	62%	100%		
Course Seats	76%	81%	80%	85%		
Leadership Seats	88%	86%	100%	90%		
MTC/Simulation Historical Monthly Averages						
	FY13	Apr 14	May 14	Jun 14		
Gaming Utilization	89%	92%	35%	100%		
Ind Tng Utilization	71%	83%	90%	100%		
Simulators	85%	92%	88%	100%		

TOTAL CLASSES	TOTAL SEATS	CANCELLED SEATS	CANCELLED SEATS	CLASS CANCELLED %	SEATS CANCELLED %
42	934	9	144	21%	15%



# Schools Definitions



- **Enrolled** – ***Students are not officially enrolled until the instructor confirms them as present during roll call at the start of the class; Until that time they have a seat reserved in ATRRS***
- **Drops** – ***Students who are enrolled but fail to complete the required hours of training***
  - Typically occurs when students have an appointment and fail to return in time to meet course hours requirement



# Schools Definitions



- **No Shows – Student has a seat reserved in ATRRS and fail to attend ANY of the class**
  - Most No Shows occur because students fail to read the **Course Manager email** sent 2 weeks prior to the start of class which is final confirmation of student's status and has updated class info
  - It is imperative that your Schools NCO ensures all students email addresses are correct in ATRRS
    - ATRRS ONLY recognizes official mil@mail.mil addresses and sends info automatically to that address
    - Course managers must have correct email to send the 2 week notice



# Schools Definitions



- **Standbys** – Students have a seat reserved in ATRRS as a Standby because their info was input within the 45 day window prior to start of class; **Standbys have priority over Walk Ons** but must be present at the start of class.

**Walk Ons** - Students that show up at the start of class in the hope of finding an open seat; Walk Ons must complete an HJB 888, have it signed by appropriate authorities, and **returned to TSB NLT 24 hours after the class begins**



# TSB Website



- ***Your one stop shop for all info:***

## **DOWNLOADABLE ITEMS:**

- CALENDARS
- SUBQUOTA MATRIX
- COURSE PREREQUISITES (“COURSE SPECIFIC REQUIREMENTS”)
- MAPS
- OPORDS
- OIP C5 & C6 TRACKER EXAMPLES
- HJB 888 FORM
- ENROLLMENT PROCESSES
- CLASSROOM SCHEDULING & USER AGREEMENTS

- **<http://www.lewis-mcchord.army.mil/DPTMS/Training/tsb/its.htm>**



# Classroom Facilities & Capabilities Available



- **Building 3201**
  - 6 x 25 DL w/ Internet
  - 1 x 40 DL w/ Internet
  - 3 x 16 VTT w/ Internet (DLS)
  - 1 x 50 Student auditorium
- **Building 3203**
  - 5 x 25 DL w/ Internet
  - 1 X 50 classroom
- **Building 6238 (DLS)**
  - 2 x 16 VTT w/ Internet
  - 1 x 20 VTT w/ Internet
- **North - D Block**
  - Contact Fred Burrier 966-5458
- **Museum Training Annex**
  - 2 x 40 (or 1 80 PAX)
  - 10 x 12 - 15



# Classroom Facilities & Capabilities Available



## Carey Theater

Requires VIOS request for Audio/Visual Support



**(933 seats)**



## French Theater

Self Supportive Audio/Visual Equipment Available



**(588 seats)**



## Evergreen Theater

Self Supportive Audio/Visual Equipment Available



**(903 seats)**

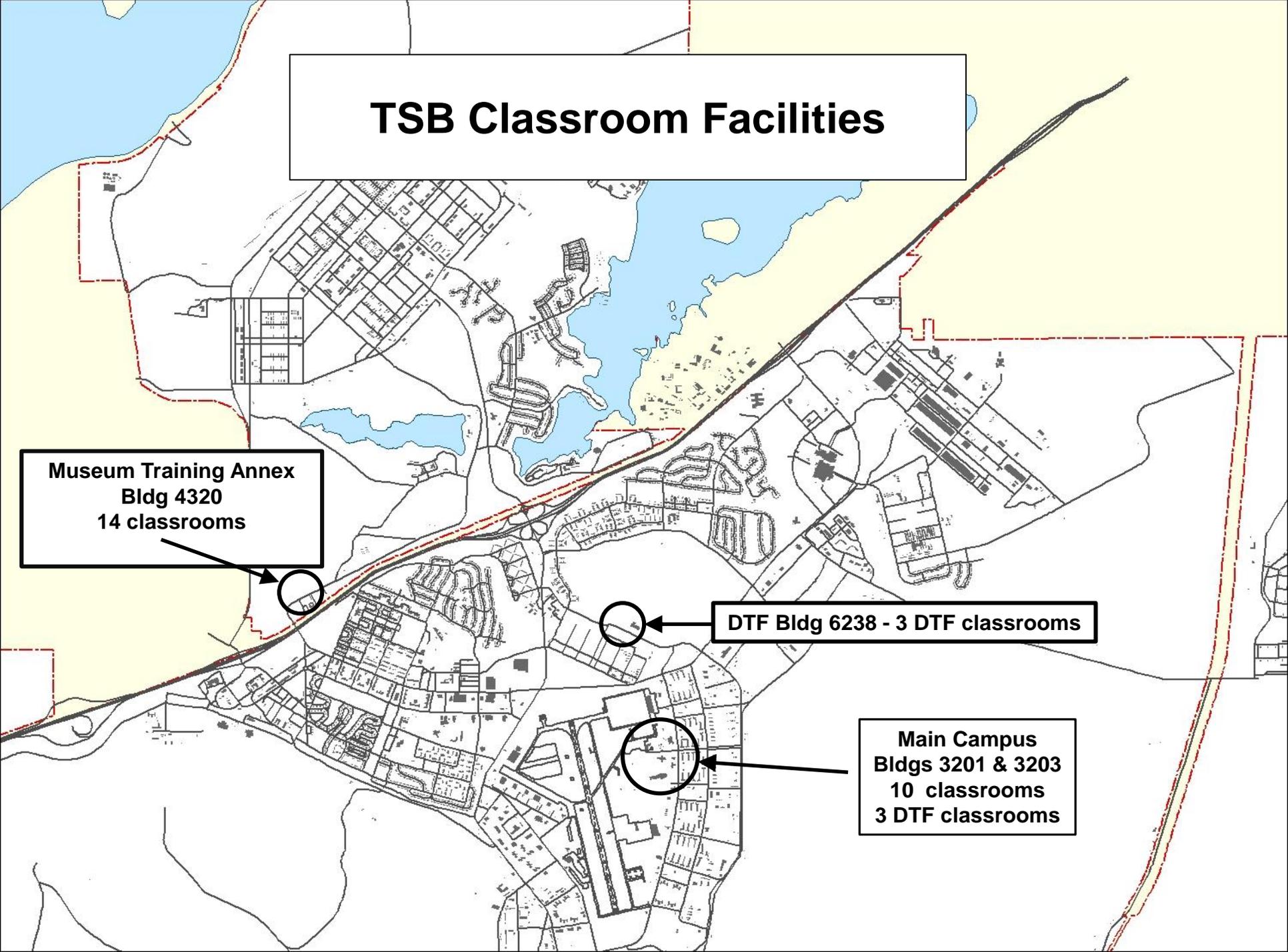


# TSB Classroom Facilities

**Museum Training Annex  
Bldg 4320  
14 classrooms**

**DTF Bldg 6238 - 3 DTF classrooms**

**Main Campus  
Bldgs 3201 & 3203  
10 classrooms  
3 DTF classrooms**





# Digital Training Facilities List



Have training beamed to you; send training out; schedule teleconference with other installations

Site	No. DTFs	No. Seats/DTF	Site Seat Capacity	Site	No. DTFs	No. Seats/DTF	Site Seat Capacity	Site	No. DTFs	No. Seats/DTF	Site Seat Capacity
Anniston	1	12	12	Grafenwoehr, GE	3	16	48	North Charleston, SC	2	12	24
Bamberg, GE	3	16	48	Grand Prairie, TX	3	12	36	North Little Rock, AR	3	12	36
Baumholder, GE	3	16	48	Grand Rapids	1	12	12	Perrine, FL	2	12	24
Bell ARB	2	12	24	Grissom	1	12	12	Polk, Fort	3	16	48
Belton	1	12	12	Harrisburg, PA	2	12	24	Richardson, Fort	2	16	32
Belvoir, Fort	2	16	32	Hood, Fort	3	16	48	Richmond	2	12	24
Benjamin Harrison, Fort	2	12	24	Huachuca, Fort	3	16	48	Riley, Fort	6	16	96
Bliss, Fort	3	16	48	Hunter Liggett, CA	2	12	24	Rochester, NY	1	12	12
Bossier City, LA	2	12	24	Illesheim, GE	2	16	32	Sacramento, CA	2	12	24
Bragg, Fort	3	16	48	Independence, MO	1	12	12	Salt Lake City	3	12	36
Buchanan (Puerto Rico)	2	12	24	Irwin, Fort	3	16	48	Sam Houston, Fort	3	16	48
Camp Carroll, KO	1	16	16	Jackson, Fort	3	16	48	Schweinfurt, GE	3	16	48
Camp Casey, KO	1	16	16	Jacksonville	3	12	36	Seagoville	2	12	24
Camp Henry, KO	1	16	16	Kaiserslautern, GE	3	16	48	Shafter, Fort	1	12	12
Camp Hovey, KO	2	16	32	Kings Mills, OH	2	12	24	Sheridan, Fort	2	12	24
Camp Humphreys, KO	2	16	32	Knox, Fort - AC	1	16	16	Sill, Fort	3	16	48
Camp Parks, CA	2	12	24	Knox, Fort - RC	2	12	24	Snelling, Fort	2	12	24
Campbell, Fort	6	16	96	Leavenworth, Fort	1	16	16	Southfield, MI	2	12	24
Carson, Fort	3	16	48	Lewis, Fort	6	16	96	St Louis, MO	3	12	36
Chievres, BE	2	16	32	Lexington, KY	2	12	24	Stewart, Fort	6	16	96
Columbus, OH	3	12	36	Los Angeles, CA	2	12	24	Stuttgart, GE	2	16	32
Concord, NC	2	12	24	Mannheim, GE	3	16	48	Tampa, FL	2	12	24
Coraopolis, PA	1	12	12	March ARB	2	12	24	Totten, Fort	3	12	36
Decatur, GA	3	12	36	Mare Island ARC	3	12	36	Vicenza, IT	2	16	32
Des Moines	1	12	12	McCoy, Fort	3	12	36	Vilseck, GE	6	16	96
Devens RFTA	3	12	36	Millington, TN	2	12	24	Wainwright, Fort	3	16	48
Dix, Fort	3	12	36	Milwaukee, WI	3	12	36	Wheeler AAF	3	16	48
Drum, Fort	3	16	48	Mobile, AL	1	12	12	Wichita RTC	2	12	24
Eustis, Fort	1	16	16	Montgomery, AL	1	12	12	Wiesbaden, GE	3	16	48
Gordon, Fort	3	16	48	Nashville, TN	2	12	24	Willow Grove, PA	3	12	36



# ***Classrooms & Facilities POCs***

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- ***Theaters – Dennis Peterson 253-477-2757***
- ***Museum Classrooms – Alberta Fulmer  
253-966-0834***
- ***Main Campus Classrooms – James Smalls  
253-967-8407***
- ***DTF Video Tele Training suites – Diane  
Cantonwine 253-968-7938***



***Questions?***