

**Request for Space A Barracks Room with receiving with/without BAH Allowance
(Final approval authority is the JBLM Garrison Commander)**

1. Category- Pending Divorce/Legal Separation.

- FSBP-HJB Form Letter 202 (must be signed through Brigade Commander)
- Memorandum for record from SM's Unit Commander Detailing the Basis of the Space-A request
- Copy of orders assigning Service Member (SM) to JBLM or copy of current Enlisted Record Brief (ERB)
- Copy of legal divorce/separation filing documentation

2. Category- Financial Hardship.

- FSBP-HJB Form Letter 202 (must be signed through Brigade Commander)
- Memorandum for record from SM's Unit Commander Detailing the Basis of the Space-A request
- Copy of orders assigning SM to JBLM or copy of current ERB
- Copy of SM's statement of financial hardship

3. Category- Delayed Dependent Arrival to JBLM Due to Hardship.

- FSBP-HJB Form Letter 202 (must be signed through Brigade Commander)
- Memorandum for record from SM's Unit Commander Detailing the Basis of the Space-A request
- Copy of orders assigning SM to JBLM or copy of current ERB
- Copy of any supporting documentation referenced in the memorandum for record

4. Category- Pending PCS/ETS upon re-Deployment.

- FSBP-HJB Form Letter 202 (must be signed through Brigade Commander)
- Memorandum for record from SM's Unit Commander Detailing the Basis of the Space-A request
- Copy of orders assigning SM to JBLM or copy of current ERB
- Copy of any supporting documentation referenced in the memorandum for record

5. Category- Other.

- FSBP-HJB Form Letter 202 (must be signed through Brigade Commander)
- Memorandum for record from SM's Unit Commander detailing the Basis of the Space-A request
- Copy of any supporting documentation referenced in the memorandum for record