

USTRANSCOM Personal Property Advisory #20-0058D UPDATE

Date: 24 April 2020

From: USTRANSCOM Defense Personal Property Program Directorate (TCJ9), Scott AFB, IL

To: All Service Headquarters, Personal Property Processing Offices, and Personal Property Shipping Offices

Subject: Update: Implementing Stop Movement Order dated 20 April 2020 with 1) Updated Army, Navy, Air Force, and DOS guidance 2) Mandatory remarks for shipments

Purpose: To provide Personal Property Offices with updated instructions on how to 1) service shipments affected by the Stop Movement Order through 30 June (CONUS and OCONUS) and 2) advise customers on submitting waiver requests within their respective Service.

Reference Advisory 20-0060 and subsequent revisions.

1. **Traffic Management Decisions:** USTRANSCOM recognizes Personal Property Offices have insight into local conditions, and that shipments booked in accordance with this guidance are subject to restrictions that may impact service. Shipping Offices must communicate those restrictions to customers and report those restrictions to USTRANSCOM.

2. **Household Good (HHG) and Unaccompanied Baggage (UB) Shipments:**

- For HHG/UB shipments that *have been awarded* to a moving company but no physical action has been taken (i.e. not packed-out / picked up from the residence), the responsible Personal Property Office will inform DOD customers no action will be taken on their shipment without 1) a revision to DOD's Stop Movement Orders or 2) approval to move per Service specific guidance per paragraphs 5-11.
- In the event an exception-to-policy is issued by a DOD component, that documentation must be provided to the servicing Personal Property Office to upload into DPS and for the shipment to proceed.
- For HHG/UB shipments that have been *submitted* for processing *but are not yet awarded* to a moving company, the responsible Personal Property office will inform DOD customers no action will be taken on their shipment without 1) a revision to DOD's Stop Movement Orders or 2) approval to move per Service specific guidance per paragraphs 5- 11.
- Personally Procured Moves (PPMs) - Personal Property Offices will advise DOD customers of the stop movement order and ensure any application for a personally procured move follows the guidance in this advisory.
- Personal Property Offices will utilize the instructions provided in Attachment 1 of this advisory to update Defense Personal Property System (DPS) and annotate the shipment

as either an “AUTHORIZED 0058 MOVE” or a “DELAYED BY 0058” on the Bill of Lading (BL) (SF1203) and BL Correction Notice (SF1200). **NO SHIPMENTS SHOULD BE PROCESSED WITHOUT THESE CODES.**

EXCEPTION: Customers whose ORIGINAL requested pack/pickup date is outside of the latest Stop Move Window" DO NOT require either “AUTHORIZED 0058 MOVE” or “DELAYED BY 0058” listed as an extra pickup.

3. Privately Owned Vehicles: DOD customers should contact the Vehicle Processing Center (VPC) to confirm office hours and operating status prior to dropping off their vehicle. DOD customers should seek approval to move per Service specific guidance per paragraphs 5-11 before taking a vehicle to a VPC for shipment/storage. The customer will provide a copy of the signed approval to the VPC when the vehicle is turned in.

Approval for POV transportation is not required for BLUEBARK, Wounded Warrior, medical, and emergency or safety moves.

4. Circumstances that do not require waivers: While the following do not require a waiver, PPSOs should still follow the procedures in Paragraph 2.e and Attachment 1 of this advisory so that industry knows these shipments are authorized to proceed.

- **Shipments for customers in transit or at destination:** Household Goods and Unaccompanied Baggage shipments (to include those delivering out of non-temporary storage) for DOD customers who departed their origin and are awaiting transportation, are intransit, or are at destination, should continue. This includes shipments authorized for those whose TDY ends while this Stop Move Order is in effect and where the DOD customer is authorized to return to their permanent duty station. Personal Property Offices should coordinate with moving companies to ensure they are aware of any changes to installation access procedures before scheduling on-installation deliveries.
- **Shipments related to recruiting and accessions activities,** to include accessions, basic training, advanced individual training, and follow-on travel to the first duty station.
- **Shipments for the purposes of medical treatment.** This includes patients, as well as their authorized escorts and attendants, and shipments for medical providers for the purposes of medical treatment for DoD personnel and their families.
- **Shipments for Retirees / Separatees** require no exemption-to-policy documentation and should proceed as planned.
- **Shipments for DOD members eligible for movement by Department of State** under the authority of a Chief of Mission and authorized by that Chief of Mission. Reference paragraph 11 of this advisory.

EXCEPTION TO POLICY PROCEDURES

5. ARMY PROCEDURES (Updated 22 April 2020)

Personal Property Shipping Offices are directed to take the following action on all HHG, UB, and POV shipments affected by the respective stop movement order:

Army shipments in the queue that have not been awarded to a transportation service provider (tsp) should not be awarded unless the date the soldier or civilian departs the home station is after the expiration of the stop-movement order or unless the appropriate approval authority grants an exception to policy allowing the soldier to proceed on a permanent change of station move (see current secretary of the army delegation memo). HHG shipments shall not be scheduled more than 30 days before the departure date for moves within CONUS/intratheater or more than 60 days before the departure date for moves to and from OCONUS.

HHGs and UB shipments that have been awarded to a tsp but have not yet been serviced (e.g. packing has not begun) should have pickup dates changed unless the date the soldier or civilian departs the home station is after the expiration of the stop-movement order or the appropriate approval authority (see current Secretary of the Army delegation memo) grants an exception to policy allowing the Soldier to proceed on a permanent change of station move. HHG shipments shall not be scheduled more than 30 days before the departure date for moves within conus/intratheater or more than 60 days before the departure date for moves to and from oconus.

Exemptions:

Customers requiring shipments to be picked due to termination of rental lease agreement, home sale, or termination of government / privatized housing in order to place into storage at origin. Also, individuals pending approved personal safety moves, dependents needing to vacate housing on student travel orders, BLUEBARK, shipments and personnel on retirement and separation orders **do not require an exception**. These situations shall be supported by appropriate documentation, e.g., fully executed contract for home sale, landlord supported lease agreement termination, retirement or separation orders **uploaded into DPS**. Further, HHG are authorized to be shipped if Soldier **or Civilian** has signed in at the gaining location.

Reserve component soldiers on a self-terminating Active Duty For Operational Support (ADOS) order require no ETP documentation and should proceed with Release From Active Duty (REFRAD) as planned. Similar to retirements and separations, Reserve component soldiers who REFRAD are permitted to move their HHG and UB, IAW their orders, without an ETP. Individuals whose Annual Training (AT)/ADOS orders end, terminating title 10 status, while the stop order is in effect, are authorized to return home. Soldiers on 12301H orders who have completed their medical care and are programmed for REFRAD while the stop order is in effect are authorized to return home. REFRAD will include eligible HHG shipment, IAW the active duty order.

Soldiers planning to ship household goods (including vehicles) to/from a foreign country who have not already contracted with a TSP for a move or are already in transit will delay shipment until after the expiration of the stop-movement order or the appropriate approval authority (see current Secretary of the Army delegation memo) grants an exception to policy allowing the Soldier to

proceed on a permanent change of station move. Approval of HHGs and/or UB shipment IAW the above paragraphs constitutes approval to ship a POV. HHG shipments shall not be scheduled more than **30 days before the departure** date for moves within CONUS/intratheater or **more than 60 days before the departure date** for moves to and from OCONUS.

For POVs, no exception is required if the (sponsor) has signed in at gaining location or vehicle is placed in storage if not permitted due to the country, area, U.S. laws, regulations or require extensive modifications.

For questions regarding the guidance outlined in this advisory contact:

- Primary: usarmy.ria.asc.list.ild-personal-property@mail.mil
- Alternate: usarmy.belvoir.asc.mbx.jpssoma-apple@mail.mil
- Alternate: HQDA DCS G-4, Transportation, Mr. Gene Thomas, gene.thomas32.civ@mail.mil;
- Alternate: Mr. Derrick M. Candler, Chief Transportation Policy, derrick.m.candler.civ@mail.mil.

6. NAVY PROCEDURES (Updated 22 April 2020)

For situational awareness, **NAVADMIN 116/20 (212136Z APR 20)** provides guidance for Service members and Navy civilians for PCS orders.

For all Navy military and civilian PCS moves, Household Goods (HHGs) processes will continue under normal operations.

Any Navy request submitted from today forward will be processed as normal.

Any Navy request that is currently in the queue for processing should be booked in accordance with the member's requested timeline (whether that is before or after **30 JUN**, the new expiration of the stop movement order).

Any Navy request that has been awarded does not need to be reassessed and will continue on the planned timeline.

For questions regarding this advisory, contact:

- Primary: NAVSUPHQHHGS.fct@navy.mil

7. AIR FORCE PROCEDURES (Updated 27 March 2020)

Air Force military and civilian personnel and dependent CONUS and OCONUS PCS moves (government contract and Personally Procured Moves (PPMs) are at an All Stop until 30 June 2020, IAW SECDEF's Stop Movement Order, dated 20 April 2020. There are eleven (11) exemptions authorized to continue:

- Personal Property pack outs that are already started

- Shipments for travelers whose non-GFM TDY or Leave ends while this directive is in effect are authorized to return to their permanent duty station
- Shipments for patients, as well as their authorized escorts and attendants, and medical providers for purposes of medical treatment
 - Patient status indicated by: Block 3 (SAFSC/CAFSC) of the 899 reflects 9P000 for Enlisted or 93P0 for Officers. “AAN” in Block 19 reflects all 1’s (i.e. 1111111111)
- Shipments for TRANSCOM Joint Deployment and Distribution Enterprise missions
- Shipments for Retirees/Separatees/Blue Bark
- Shipments for Casualty and Mortuary Affairs programs
- Shipments associated with personnel recruiting and accessions activities
- Shipments for students and instructors supporting AETC training and academic programs
- Shipments for Evacuations
- Shipments for Global Force Management activities (GFM)
- Shipments for members with a GO/Flag Officer/SES-authorized waiver to PCS where the travel is: (1) determined to be mission essential; (2) necessary for humanitarian reasons; (3) warranted due to extreme hardship

For all other exceptions, the following applies:

Members must stop personal property movement actions unless they meet the following conditions, which include, but are not limited to: expired lease, home sale, termination of government / privatized housing, financial hardship, etc. In this case, the authorization to continue to move personal property must be approved by the Squadron Commander, First Sergeant or equivalent for staff positions.

Members that do not meet the aforementioned criteria and exceptions, will reschedule personal property moves with their local shipping office (PPSO or TMO), but may not request a personal property packing date before **1 July 2020**, or whenever the stop movement order expires.

(Important Note) Shipping Offices should only proceed with movements upon receipt of documented approval as required above.

Question regarding definition of exemptions see AFPC’s website:
https://mypers.af.mil/app/answers/detail/a_id/46624

Questions regarding movement of Air Force Personal Property or POVs or the guidance outlined in this advisory contact:

- Primary: ppahq.ppec.customerservice@us.af.mil
- Primary: Commercial telephone: 210-652-3357, DSN: 487-3357
- Alternate: Col Craig Punches @ craig.punches@us.af.mil

8. MARINE CORPS PROCEDURES (Updated 22 April 2020)

Only Excepted PCS Travel or PCS Travel approved by the first General Officer/Senior Executive Service member in the Marine’s Chain of Command is authorized per MARADMIN 254/20,

located at this link:

<https://www.marines.mil/News/Messages/Messages-Display/Article/2159123/update-7-us-marine-corps-disease-containment-preparedness-planning-guidance-for/>

Paragraph 3.c.2. of MARADMIN 254/20 states: “This MARADMIN applies to all official travel, including temporary duty (TDY) travel, government-funded leave travel, permanent duty travel, including Permanent Change of Station (PCS) travel, and travel related to Authorized and Ordered Departures issued by the Department of State (reference I).”

For Marine Corps HHG or UB shipments in the queue during the Stop Movement period, the serving Joint Personal Property Shipping Office (JPPSO), with assistance of the losing station DMO PPO as required, will contact the Marine to verify if he/she wishes to keep their existing move dates based upon unique circumstances, including but NOT limited to the pending sale/purchase of home, termination of lease or privatized housing contract, or other issue directly related to COVID-19 Stop Movement.

Marines should contact their Monitor to validate any future changes to their orders before confirming their requirements to execute the movement/storage options for transportation of their Personal Property only. Once confirmed, an endorsement from the Detaching Commander or Officer in Charge (O-5 or above) is required to document the Marine’s justification for executing the transportation/storage of their personal property associated with their current PCS orders during the Stop Movement period and will be placed in the Marine’s shipment file per this Advisory.

Continue to refer to MARADMIN 198/20 UPDATE TO 2020 PEAK MOVING SEASON PREPARATIONS for additional guidance in preparing for Peak Season at this link: <https://www.marines.mil/News/Messages/Messages-Display/Article/2130654/update-to-2020-peak-moving-season-preparations/>

For questions regarding the guidance outlined in this advisory contact:

- Primary: Contact your local Distribution Management Office (DMO)
- Alternate: usmcpersonalproperty@usmc.mil
- Primary: Commercial telephone: 703-695-7765, DSN: 225-7765

9. COAST GUARD PROCEDURES (Updated 22 April 2020)

For situational awareness, **ALCOAST 147/20 (221311 APR 20)** provides guidance regarding PCS and shipping household goods.

For all Coast Guard military and civilian PCS moves, Household Goods (HHGs) and POVs will continue to be processed under normal operations. Previous guidance requiring an ETP is rescinded, units have been directed not to issue orders unless the members are authorized to ship goods.

Any Coast Guard requests currently in the queue for processing should be booked in accordance with the member’s requested timeline (whether that is before or after 25 MAY, the new expiration of the stop movement order).

Any Coast Guard request that has been awarded, does not need to be reassessed and will continue on the planned timeline.

For questions regarding this advisory, contact:

- Primary: hqs-dg-lst-cg-1332-travel@uscg.mil
- Alternate: Commercial telephone: 202-475-5393

10. COCOM ASSIGNED PERSONNEL PROCEDURES

Personnel assigned to Combatant Command Headquarters will follow COCOM specific guidance.

11. DEPARTMENT OF STATE ASSIGNED PROCEDURES (Updated 4 April 2020)

Department of Defense shipments eligible for movement by Department of State are exempt from the requirements in this advisory. The State Department can initiate shipments IAW State Department establish procedures and approval authorities for all DOD uniformed and civilian personnel and their sponsored family members who are under the responsibility of a U.S. Chief of Mission. These shipments should continue to be counseled and sent to the DOS IAW the DP3 International Tender, Chapter 12 procedures.

Questions regarding whether or not a shipment is eligible to be moved via DOS should be referred to the DOS Transportation Management Division:

U.S. Department of State Transportation Management Division Phone:
(800) 424-2947 or (202) 472-8480/8481
Fax: (202) 472-8451
e-mail: DoDPP@state.gov

12. Updates will be pushed as new information is released, and USTRANSCOM will continue to reassess conditions, monitor OSD guidance, and provide additional shipment management direction as required (i.e. reschedule shipments if Stop Movement order is extended beyond 11 May). Additional conference calls will be scheduled to discuss these developments with industry.

13. This advisory was approved for release by the USTRANSCOM Deputy Director for Operations, Defense Personal Property Program Directorate (TCJ9-O).

Attachment 1 to 20-0058D

1. Standard Statements in DPS

a. Personal Property Processing Offices (PPPOs) and Personal Property Shipping Offices (PPSOs) must update DPS with one the following fourteen statements to ensure TSPs understand disposition and to support overall program management.

- i. Approved to move to destination; separating
- ii. Approved to move to destination; retiring
- iii. Approved to move to destination; member received waiver
- iv. Approved to move to destination; member Exempt

- v. Approved to place into SIT@O*; separating
- vi. Approved to place into SIT@O*; retiring
- vii. Approved to place into SIT@O*; member received waiver
- viii. Approved to place into SIT@O*; exempt for pickup into SIT, Shipment to destination not authorized.

- ix. Approved to move to destination; NTSR separating
- x. Approved to move to destination; NTSR retiring
- xi. Approved to move to destination; NTSR member received waiver
- xii. Approved to move to destination; NTSR member Exempt

- xiii. Approved to move into NTS for 180 days; separating
- xiv. Approved to move into NTS for 1 year; retiring

*PPSO must enter a DPS Pre-Approval for SIT at Origin

b. PPPOs and PPSOs must ensure that all customers whose original requested pack/pickup is impacted by Stop Move Orders have their Bills of Lading annotated as either “**AUTHORIZED 0058 MOVE**” or “**DELAYED BY 0058**” as described below.

EXCEPTION: Customers whose ORIGINAL requested pack/pickup date is outside of the latest Stop Move Window" DO NOT require either “AUTHORIZED 0058 MOVE” or “DELAYED BY 0058” listed as an extra pickup.

2. Prior to Route and Book and moving during the Stop Move Window

a. Add an extra pickup and in the Street Address enter “**AUTHORIZED 0058 MOVE.**” In addition, annotate one of the fourteen statements above in the additional remarks section on the Basic HHG screen of the counseling module. Ideally this should be done at the PPPO level during counseling prior to submission. When entered, the statements will be visible on the BL and in Shipment Management Tab under Special Items – Remarks, for ALCON. This is critical for program analytics.

- b. A BL Correction (SF1200) is not required for SIT at Origin

3. Prior to Route and Book and moving AFTER the Stop Move Window

- a. Click on “Enter Extra Pickup” on the shipment management screen and enter “**DELAYED BY 0058**” in the extra pickup address. In addition, annotate one of the fourteen statements above in the additional remarks section on the Basic HHG screen of the counseling module. Ideally this should be done at the PPPO level during counseling prior to submission. When entered, the statements will be visible on the BL and in Shipment Management Tab under Special Items – Remarks, for ALCON. This is critical for program analytics.

4. In Shipment Management or After Award and moving during the Stop Move Window:

- a. PPPO/PPSO Responsibility
 - i. BLs that have **NOT** been printed but movement has been authorized during the stop movement period, add an extra pickup by clicking on “Enter Extra Pickup” on the shipment management screen and enter “**AUTHORIZED 0058 MOVE**” in the extra pickup address.
 - ii. BLs **THAT HAVE** been printed without “**AUTHORIZED 0058 MOVE**” and moving during the stop movement window, **enter an extra pickup with “AUTHORIZED 0058 Move” as the extra pickup address** and enter one of the fourteen statements in the “Additional Remarks,” then accomplish an SF1200.

- b. TSP Responsibility
 - i. **Before printing the BL** verify that s “**AUTHORIZED 0058 MOVE**” is in the extra pickup address and that one of the fourteen statements has been annotated in the Special Remarks or **in the Additional Remarks Sections**. **If there is not an extra pickup identified enter a pre-approval for authorization. Once approved print BL. This action will ensure the BL has the authorization to move and prevent unnecessary correction notices.**
 - ii. BLs **THAT HAVE** been printed without “**AUTHORIZED 0058 MOVE**” or any remarks, ensure you receive a BL correction.
 - iii. Request SIT at Origin Pre approval if not pre-approved by PPSO.
 - iv. Contact the responsible PPSO’s if you have not received a BL correction.

5. In Shipment Management or After Award and moving AFTER the Stop Move Window:

- a. PPPO/PPSO Responsibility
 - i. BLs that have **NOT** been printed but movement has been authorized AFTER the stop movement period, add an extra pickup by clicking on “Enter Extra Pickup” on the shipment management screen and enter “**DELAYED BY 0058**” in the extra pickup address.
 - ii. BLs **THAT HAVE** been printed without “**DELAYED BY 0058**” and moving AFTER the stop movement window, **enter and extra pickup with “DELAYED BY 0058” as the extra pickup address** and enter one of the fourteen statements in the “Additional Remarks,” then accomplish an SF1200

b. TSP Responsibility

- i. Before printing the BL verify that “**DELAYED BY 0058**” in the extra pickup address and that one of the fourteen statements has been annotated in the Special Remarks or Additional Remarks Sections. If there is not an extra pickup identified enter a pre-approval for authorization. Once approved print BL. This action will ensure the BL has the authorization to move and prevent unnecessary correction notices.
- ii. BLs **THAT HAVE** been printed without “**DELAYED BY 0058**” or any remarks, ensure you receive a BL correction.
- iii. Request SIT at Origin Pre approval if not pre-approved by PPSO
- iv. Contact the responsible PPSO’s if you have not received a BL correction.



ATTACHMENT 1 TO 20-0058D

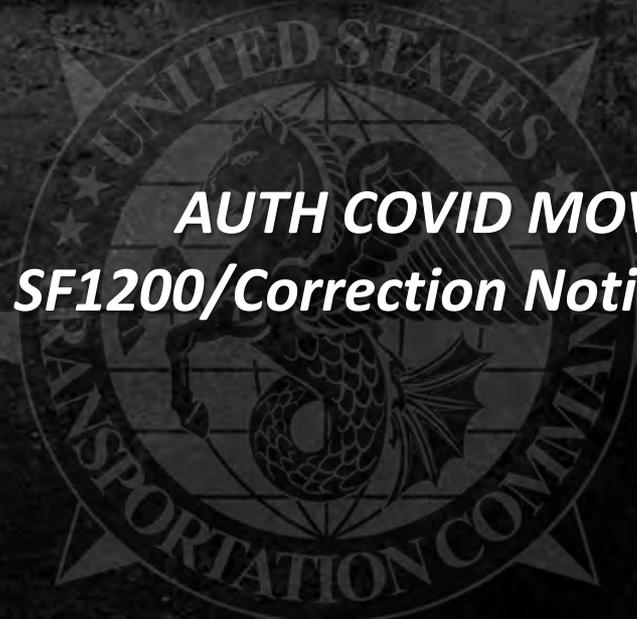
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USTRANSCOM

UNITED STATES TRANSPORTATION COMMAND



**AUTH COVID MOVE
SF1200/Correction Notice**





ANNOTATION REMARKS

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General Remarks:

Additional Remarks

User	Timestamp	Latest Remark
FARA0109	2020-03-24 12:47 GMT	Per waiver this shipment is approved/authorized movement to final destination. JPPSO-SC/SSgt Farala

When BL has been printed, annotate one of the statements below in the “additional remarks” section, enter an extra pickup with **“AUTHORIZED 0058 MOVE”** or **“DELAYED BY 0058”** and generate the SF1200/Correction Notice.

Approved to move to destination; separating
Approved to move to destination; retiring

Approved to place into SIT@O*; separating
Approved to place into SIT@O*; retiring

Approved to move to destination; NTSR separating
Approved to move to destination; NTSR retiring

Approved to move into NTS for 180 days; separating

Approved to move to destination; member received waiver
Approved to move to destination; member Exempt

Approved to place into SIT@O*; member received waiver
Approved to place into SIT@O*; exempt for pickup into SIT,
shipment to destination not authorized

Approved to move to destination; NTSR member received waiver
Approved to move to destination; NTSR member Exempt

Approved to move into NTS for 1 year; retiring



ENTER EXTRA PICKUP ADDRESS

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In Shipment Management Page:

- Select Enter Extra Pickup
- Enter “AUTHORIZED 0058 MOVE” or “ DELAYED BY 0058” in the street address
- Click Create Additional Location
- “AUTHORIZED 0058 MOVE” or “ DELAYED BY 0058” will show as the extra pickup address
- Then generate the BL



GENERATE BL

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- ✚ Main
 - ✚ Outbound Management
 - ✚ Inbound Management
 - ✚ SIT Management
 - ✚ Shipment Requests and Corrections
 - ✚ QA Management
 - ✚ Administration
 - ✚ Search/Reports
 - Find Shipments/Customer Reports
 - Print Forms (BL/GBL, etc.)
 - View Uploaded Documents

View/Edit Shipment Information

You have updated shipment information that has generated a GBL Correction. Click the Generate GBL Correction button to closeout the GBL Correction process and print the GBL Correction. Note that you can continue to edit other GBL Correction relevant shipment information, which will also go on this same GBL Correction, until the Generate GBL Correction button is clicked.

Generate GBL Correction



Primary Information: [Edit](#)

Customer Name:	Aguilar, Na [redacted]
Rank/PayGrade:	CPT/O-3
Customer SSN:	XXX-XX-[redacted]
Service Branch:	Air Force
BL Number:	HAFC0558894
Shipment Type:	HHG
Shipment Market:	dHHG
Origin GBLOC:	HAFC
Destination GBLOC:	KKFA
Releasing Agent:	
Receiving Agent:	

TSP and Servicing Agent Info: [Edit](#)

TSP SCAC:	AFDG
Origin Servicing Agent:	APPLE MOVING
Origin Servicing Agent Phone Number:	866-739-7856
Origin Servicing Agent Email:	atlas carriers@totalmm.com
Destination Servicing Agent:	ATLANTIC RELOCATION SYSTEMS
Destination Servicing Agent Phone Number:	866-739-7856

Shipment Dates: [Edit](#)

Requested Pack Date:	2020-03-18
Requested Pickup Date:	2020-03-20
Requested Latest Pickup Date:	
Requested Delivery Date:	2020-04-02
Planned Pack Date:	2020-03-19
Planned Pickup Date:	2020-03-20
Planned Latest Pickup Date:	2020-03-20
Planned Delivery Date:	2020-04-02
Actual Pack Date:	
Actual Pickup Date:	
Actual Delivery Date:	
Scheduled Delivery Date:	
Required Delivery Date:	2020-04-02



GENERATE BL CONTINUED

TOGETHER, WE DELIVER.

Update Authority for Correction and Remarks

GBL Authority for Correction: Per DIR 4500.9R, Part IV, Chapter 413. //SIGNED//SGT TRISHA M. FARALA IA FOR TO HERBERT H SCHLECHT, DAFC TRANSPORTATION OFFICER

GBL Additional Remarks:

Update

Cancel and Go Back To Edit Shipment

In GBL Additional Remarks: Enter BLOCK 25: Remarks (Branch of Service related) AUTHORIZE 0058 MOVE OR DELAYED BY 0058



GENERATE BL CONTINUED

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Confirm GBLCorrection

The GBL Correction process has been completed, with all relevant edits added to the GBL Correction Notice. A TSP notification has been generated.

Click the [Print SF1200](#) link to print the notice, or click the [Return](#) button to return to the [View/Edit Shipment](#) page. Note that the GBLCorrection can additionally be printed at any time via the [Print Forms](#) link in the left navigation.

[Print SF1200 \(GBLCorrection\)](#)

[Return](#)

This page will pop up and you will click “Print SF1200 GBL Correction)”



SF1200/CORRECTION NOTICE

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GOVERNMENT BILL OF LADING CORRECTION NOTICE		DATE NOTICE PREPARED
1. ONE NUMBER HAF015584	2. DATE BILL WAS ISSUED 200811	3. VEHICLE WEIGHT (SHOWS ON BILL) 800
4. CARRIER (SEE INSTRUCTIONS "Origin" About an OBL.) MOTORWAY	5. TYPE OF PARTIAL OR FULL INFORMATION "Destination" About an OBL. ORIGINAL	6. TYPE OF PARTIAL OR FULL INFORMATION "Destination" About an OBL. ORIGINAL
7. BILL OF LADING NUMBER (SEE INSTRUCTIONS "Origin" About an OBL.) HAF015584	8. BILL OF LADING NUMBER (SEE INSTRUCTIONS "Origin" About an OBL.) HAF015584	9. BILL OF LADING NUMBER (SEE INSTRUCTIONS "Origin" About an OBL.) HAF015584
10. TO: (Name and address of consignee to which consigned, including ZIP Code.) ATLAS FORWARDING INC 1212 SADDY GOLF COURSE ROAD EVANVILLE IN 47121	11. COMPLETE ITEMS 9a, b, and c ONLY when correction is made after transportation charges have been paid. a. D.O. VOUCHER NUMBER: b. D.O. VOUCHER DATE: c. D.O. SYMBOL:	
12. FROM: (Name and address of consignor, including ZIP Code.) DINO SOUTH CENTRAL DINO SOUTH CENTRAL (DETACHMENT) 1001 BYGONES AVE. SUITE 100 LACKLAND AFB, TX 78734	13. CORRECT BILL OF LADING TO BE MADE (If correction is to be made, list in item 14.)	
14. BILL OF LADING NUMBER (If correction is to be made, list in item 13.)	15. CORRECT BILL OF LADING TO BE MADE (If correction is to be made, list in item 14.)	
16. ADDITIONAL COMMENTS (Event and description, classification and other records, or other reference for issuing the change.) On DTR 1500 RE, Per IV, Chapter 111 ISSUED: NODIRA CHRISTEN TA, FOR: DR REBERT H. SCHLICHT, DANC TRANSPORTATION OFFICER	17. REASON FOR CHANGE (Indicate information and otherwise provided per the Rules. If made under 11.100, also include 11.100 (b) Item.) Points Block 25, Block 1: Should have: Block 25, Paragraph 1 Change is approved per A2. Force for movement to full destination.	
18. INFORMATION (COPY TO) (Name and address, including ZIP Code.)	19. DETERMINING AND TITLE OF DETERMINING OFFICER	
	20. CARRIER REPRESENTATIVE'S SIGNATURE (Require authority to sign and to transfer item charges and other info.)	

Corrections show in blocks 13 & 14.

UNCLASSIFIED



COMPLETED

TOGETHER, WE DELIVER.

End

USTRANSCOM Personal Property Advisory #20-0058E UPDATE

Date: 06 May 2020

From: USTRANSCOM Defense Personal Property Program Directorate (TCJ9), Scott AFB, IL

To: All Service Headquarters, Personal Property Processing Offices, and Personal Property Shipping Offices

Subject: Update: Implementing Stop Movement Order dated 20 April 2020 with 1) Updated Army guidance 2) Mandatory remarks for shipments

Purpose: To provide Personal Property Offices with updated instructions on how to 1) service shipments affected by the Stop Movement Order through 30 June (CONUS and OCONUS) and 2) advise customers on submitting waiver requests within their respective Service. Reference Advisory 20-0060 and subsequent revisions.

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- In the event an exception-to-policy is issued by a DOD component, that documentation must be provided to the servicing Personal Property Office to upload into DPS and for the shipment to proceed.
- For HHG/UB shipments that have been *submitted* for processing *but are not yet awarded* to a moving company, the responsible Personal Property office will inform DOD customers no action will be taken on their shipment without 1) a revision to DOD's Stop Movement Orders or 2) approval to move per Service specific guidance per paragraphs 5- 11.
- Personally Procured Moves (PPMs) - Personal Property Offices will advise DOD customers of the stop movement order and ensure any application for a personally procured move follows the guidance in this advisory.
- Personal Property Offices will utilize the instructions provided in Attachment 1 of this advisory to update Defense Personal Property System (DPS) and annotate the shipment

as either an “AUTHORIZED 0058 MOVE” or a “DELAYED BY 0058” on the Bill of Lading (BL) (SF1203) and BL Correction Notice (SF1200). **NO SHIPMENTS SHOULD BE PROCESSED WITHOUT THESE CODES.**

EXCEPTION: Customers whose ORIGINAL requested pack/pickup date is outside of the latest Stop Move Window" DO NOT require either “AUTHORIZED 0058 MOVE” or “DELAYED BY 0058” listed as an extra pickup.

3. Privately Owned Vehicles: DOD customers should contact the Vehicle Processing Center (VPC) to confirm office hours and operating status prior to dropping off their vehicle. DOD customers should seek approval to move per Service specific guidance per paragraphs 5-11 before taking a vehicle to a VPC for shipment/storage. The customer will provide a copy of the signed approval to the VPC when the vehicle is turned in.

Approval for POV transportation is not required for BLUEBARK, Wounded Warrior, medical, and emergency or safety moves.

4. Circumstances that do not require waivers: While the following do not require a waiver, PPSOs should still follow the procedures in Paragraph 2 and Attachment 1 of this advisory so that industry knows these shipments are authorized to proceed.

- **Shipments for customers in transit or at destination:** Household Goods and Unaccompanied Baggage shipments (to include those delivering out of non-temporary storage) for DOD customers who departed their origin and are awaiting transportation, are in transit, or are at destination, should continue. This includes shipments authorized for those whose TDY ends while this Stop Move Order is in effect and where the DOD customer is authorized to return to their permanent duty station. Personal Property Offices should coordinate with moving companies to ensure they are aware of any changes to installation access procedures before scheduling on-installation deliveries.
- **Shipments related to recruiting and accessions activities,** to include accessions, basic training, advanced individual training, and follow-on travel to the first duty station.
- **Shipments for the purposes of medical treatment.** This includes patients, as well as their authorized escorts and attendants, and shipments for medical providers for the purposes of medical treatment for DoD personnel and their families.
- **Shipments for Retirees / Separatees** require no exemption-to-policy documentation and should proceed as planned.
- **Shipments for DOD members eligible for movement by Department of State** under the authority of a Chief of Mission and authorized by that Chief of Mission. Reference paragraph 11 of this advisory.

EXCEPTION TO POLICY PROCEDURES

5. ARMY PROCEDURES (Updated 06 May 2020)

Personal Property Shipping Offices are directed to take the following action on all HHG, UB, and POV shipments affected by the respective stop movement order:

Army shipments in the queue that have not been awarded to a transportation service provider (TSP) should not be awarded unless the date the soldier or civilian departs the home station is after the expiration of the stop-movement order or unless the appropriate approval authority grants an exception to policy allowing the soldier to proceed on a permanent change of station move (see current Secretary of the Army delegation memo). HHG shipments shall not be scheduled more than 30 days before the departure date for moves within CONUS/intratheater or more than 60 days before the departure date for moves to and from OCONUS.

HHGs and UB shipments that have been awarded to a tsp but have not yet been serviced (e.g. packing has not begun) should have pickup dates changed unless the date the soldier or civilian departs the home station is after the expiration of the stop-movement order or the appropriate approval authority (see current Secretary of the Army delegation memo) grants an exception to policy allowing the Soldier to proceed on a permanent change of station move. HHG shipments shall not be scheduled more than 30 days before the departure date for moves within CONUS/intratheater or more than 60 days before the departure date for moves to and from OCONUS.

Exemptions:

Customers requiring shipments to be picked due to termination of rental lease agreement, home sale, or termination of government / privatized housing in order to place into storage at origin. Also, individuals pending approved personal safety moves, dependents needing to vacate housing on student travel orders, BLUEBARK, shipments and personnel on retirement and separation orders **do not require an exception**. These situations shall be supported by appropriate documentation, e.g., fully executed contract for home sale, landlord supported lease agreement termination, retirement or separation orders **uploaded into DPS**. Further, HHG are authorized to be shipped if Soldier or Civilian has signed in at the gaining location.

Reserve component soldiers on a self-terminating Active Duty For Operational Support (ADOS) order require no ETP documentation and should proceed with Release From Active Duty (REFRAD) as planned. Similar to retirements and separations, Reserve component soldiers who REFRAD are permitted to move their HHG and UB, IAW their orders, without an ETP. Individuals whose Annual Training (AT)/ADOS orders end, terminating title 10 status, while the stop order is in effect, are authorized to return home. Soldiers on 12301H orders who have completed their medical care and are programmed for REFRAD while the stop order is in effect are authorized to return home. REFRAD will include eligible HHG shipment, IAW the active duty order.

Initial Military Training (IMT) is exempt from travel restrictions in accordance with Annex PPP and soldiers do not require a travel ETP to attend. IMT is defined as Basic Combat Training (BCT), One Station Unit Training (OSUT), Advanced Individual Training (AIT), Basic Officer

Leader Course (BOLC A/B), and Direct Commissioning Programs.

Soldiers planning to ship household goods (including vehicles) to/from a foreign country who have not already contracted with a TSP for a move or are already in transit will delay shipment until after the expiration of the stop-movement order or the appropriate approval authority (see current Secretary of the Army delegation memo) grants an exception to policy allowing the Soldier to proceed on a permanent change of station move. Approval of HHGs and/or UB shipment IAW the above paragraphs constitutes approval to ship a POV. HHG shipments shall not be scheduled more than **30 days before the departure** date for moves within CONUS/intratheater or **more than 60 days before the departure date** for moves to and from OCONUS.

For POVs, no exception is required if the (sponsor) has signed in at gaining location or vehicle is placed in storage if not permitted due to the country, area, U.S. laws, regulations or require extensive modifications.

For questions regarding the guidance outlined in this advisory contact:

- Primary: usarmy.ria.asc.list.ild-personal-property@mail.mil
- Alternate: usarmy.belvoir.asc.mbx.jpssoma-apple@mail.mil
- Alternate: HQDA DCS G-4, Transportation, Mr. Gene Thomas, gene.thomas32.civ@mail.mil;
- Alternate: Mr. Derrick M. Candler, Chief Transportation Policy, derrick.m.candler.civ@mail.mil.

6. NAVY PROCEDURES (Updated 22 April 2020)

For situational awareness, **NAVADMIN 116/20 (212136Z APR 20)** provides guidance for Service members and Navy civilians for PCS orders.

For all Navy military and civilian PCS moves, Household Goods (HHGs) processes will continue under normal operations.

Any Navy request submitted from today forward will be processed as normal.

Any Navy request that is currently in the queue for processing should be booked in accordance with the member's requested timeline (whether that is before or after 30 JUN, the new expiration of the stop movement order).

Any Navy request that has been awarded does not need to be reassessed and will continue on the planned timeline.

For questions regarding this advisory, contact:

- Primary: NAVSUPHQHHGS.fct@navy.mil

7. AIR FORCE PROCEDURES (Updated 27 March 2020)

Air Force military and civilian personnel and dependent CONUS and OCONUS PCS moves (government contract and Personally Procured Moves (PPMs) are at an All Stop until 30 June

2020, IAW SECDEF's Stop Movement Order, dated 20 April 2020. There are eleven (11) exemptions authorized to continue:

- Personal Property pack outs that are already started
- Shipments for travelers whose non-GFM TDY or Leave ends while this directive is in effect are authorized to return to their permanent duty station
- Shipments for patients, as well as their authorized escorts and attendants, and medical providers for purposes of medical treatment
 - Patient status indicated by: Block 3 (SAFSC/CAFSC) of the 899 reflects 9P000 for Enlisted or 93P0 for Officers. "AAN" in Block 19 reflects all 1's (i.e. 111111111)
- Shipments for TRANSCOM Joint Deployment and Distribution Enterprise missions
- Shipments for Retirees/Separatees/Blue Bark
- Shipments for Casualty and Mortuary Affairs programs
- Shipments associated with personnel recruiting and accessions activities
- Shipments for students and instructors supporting AETC training and academic programs
- Shipments for Evacuations
- Shipments for Global Force Management activities (GFM)
- Shipments for members with a GO/Flag Officer/SES-authorized waiver to PCS where the travel is: (1) determined to be mission essential; (2) necessary for humanitarian reasons; (3) warranted due to extreme hardship

For all other exceptions, the following applies:

Members must stop personal property movement actions unless they meet the following conditions, which include, but are not limited to: expired lease, home sale, termination of government / privatized housing, financial hardship, etc. In this case, the authorization to continue to move personal property must be approved by the Squadron Commander, First Sergeant or equivalent for staff positions.

Members that do not meet the aforementioned criteria and exceptions, will reschedule personal property moves with their local shipping office (PPSO or TMO), but may not request a personal property packing date before 1 July 2020, or whenever the stop movement order expires.

(Important Note) Shipping Offices should only proceed with movements upon receipt of documented approval as required above.

Question regarding definition of exemptions see AFPC's website:
https://mypers.af.mil/app/answers/detail/a_id/46624

Questions regarding movement of Air Force Personal Property or POVs or the guidance outlined in this advisory contact:

- Primary: ppahq.ppec.customerservice@us.af.mil
- Primary: Commercial telephone: 210-652-3357, DSN: 487-3357
- Alternate: Col Craig Punches @ craig.punches@us.af.mil

8. MARINE CORPS PROCEDURES (Updated 22 April 2020)

Only Excepted PCS Travel or PCS Travel approved by the first General Officer/Senior Executive Service member in the Marine's Chain of Command is authorized per MARADMIN 254/20, located at this link:

<https://www.marines.mil/News/Messages/Messages-Display/Article/2159123/update-7-us-marine-corps-disease-containment-preparedness-planning-guidance-for/>

Paragraph 3.c.2. of MARADMIN 254/20 states: "This MARADMIN applies to all official travel, including temporary duty (TDY) travel, government-funded leave travel, permanent duty travel, including Permanent Change of Station (PCS) travel, and travel related to Authorized and Ordered Departures issued by the Department of State (reference I)."

For Marine Corps HHG or UB shipments in the queue during the Stop Movement period, the serving Joint Personal Property Shipping Office (JPPSO), with assistance of the losing station DMO PPO as required, will contact the Marine to verify if he/she wishes to keep their existing move dates based upon unique circumstances, including but NOT limited to the pending sale/purchase of home, termination of lease or privatized housing contract, or other issue directly related to COVID-19 Stop Movement.

Marines should contact their Monitor to validate any future changes to their orders before confirming their requirements to execute the movement/storage options for transportation of their Personal Property only. Once confirmed, an endorsement from the Detaching Commander or Officer in Charge (O-5 or above) is required to document the Marine's justification for executing the transportation/storage of their personal property associated with their current PCS orders during the Stop Movement period and will be placed in the Marine's shipment file per this Advisory.

Continue to refer to MARADMIN 198/20 UPDATE TO 2020 PEAK MOVING SEASON PREPARATIONS for additional guidance in preparing for Peak Season at this link:

<https://www.marines.mil/News/Messages/Messages-Display/Article/2130654/update-to-2020-peak-moving-season-preparations/>

For questions regarding the guidance outlined in this advisory contact:

- Primary: Contact your local Distribution Management Office (DMO)
- Alternate: usmcpersonalproperty@usmc.mil
- Primary: Commercial telephone: 703-695-7765, DSN: 225-7765

9. COAST GUARD PROCEDURES (Updated 22 April 2020)

For situational awareness, **ALCOAST 147/20 (221311 APR 20)** provides guidance regarding PCS and shipping household goods.

For all Coast Guard military and civilian PCS moves, Household Goods (HHGs) and POVs will continue to be processed under normal operations. Previous guidance requiring an ETP is rescinded, units have been directed not to issue orders unless the members are authorized to ship

goods.

Any Coast Guard requests currently in the queue for processing should be booked in accordance with the member's requested timeline (whether that is before or after 25 MAY, the new expiration of the stop movement order).

Any Coast Guard request that has been awarded, does not need to be reassessed and will continue on the planned timeline.

For questions regarding this advisory, contact:

- Primary: hqs-dg-lst-cg-1332-travel@uscg.mil
- Alternate: Commercial telephone: 202-475-5393

10. COCOM ASSIGNED PERSONNEL PROCEDURES

Personnel assigned to Combatant Command Headquarters will follow COCOM specific guidance.

11. DEPARTMENT OF STATE ASSIGNED PROCEDURES (Updated 4 April 2020)

Department of Defense shipments eligible for movement by Department of State are exempt from the requirements in this advisory. The State Department can initiate shipments IAW State Department establish procedures and approval authorities for all DOD uniformed and civilian personnel and their sponsored family members who are under the responsibility of a U.S. Chief of Mission. These shipments should continue to be counseled and sent to the DOS IAW the DP3 International Tender, Chapter 12 procedures.

Questions regarding whether or not a shipment is eligible to be moved via DOS should be referred to the DOS Transportation Management Division:

U.S. Department of State Transportation Management Division
Phone: (800) 424-2947 or (202) 472-8480/8481
Fax: (202) 472-8451
e-mail: DoDPP@state.gov

12. Updates will be pushed as new information is released, and USTRANSCOM will continue to reassess conditions, monitor OSD guidance, and provide additional shipment management direction as required (i.e. reschedule shipments if Stop Movement order is extended beyond 11 May). Additional conference calls will be scheduled to discuss these developments with industry.

13. This advisory was approved for release by the USTRANSCOM Deputy Director for Operations, Defense Personal Property Program Directorate (TCJ9-O).

Attachment 1 to 20-0058E

1. Standard Statements in DPS

a. Personal Property Processing Offices (PPPOs) and Personal Property Shipping Offices (PPSOs) must update DPS with one the following fourteen statements to ensure TSPs understand disposition and to support overall program management.

- i. Approved to move to destination; separating
- ii. Approved to move to destination; retiring
- iii. Approved to move to destination; member received waiver
- iv. Approved to move to destination; member Exempt

- v. Approved to place into SIT@O*; separating
- vi. Approved to place into SIT@O*; retiring
- vii. Approved to place into SIT@O*; member received waiver
- viii. Approved to place into SIT@O*; exempt for pickup into SIT, Shipment to destination not authorized.

- ix. Approved to move to destination; NTSR separating
- x. Approved to move to destination; NTSR retiring
- xi. Approved to move to destination; NTSR member received waiver
- xii. Approved to move to destination; NTSR member Exempt

- xiii. Approved to move into NTS for 180 days; separating
- xiv. Approved to move into NTS for 1 year; retiring

*PPSO must enter a DPS Pre-Approval for SIT at Origin

b. PPPOs and PPSOs must ensure that all customers whose original requested pack/pickup is impacted by Stop Move Orders have their Bills of Lading annotated as either “**AUTHORIZED 0058 MOVE**” or “**DELAYED BY 0058**” as described below.

EXCEPTION: Customers whose ORIGINAL requested pack/pickup date is outside of the latest Stop Move Window" DO NOT require either “AUTHORIZED 0058 MOVE” or “DELAYED BY 0058” listed as an extra pickup.

2. Prior to Route and Book and moving during the Stop Move Window

a. Add an extra pickup and in the Street Address enter “**AUTHORIZED 0058 MOVE.**” In addition, annotate one of the fourteen statements above in the additional remarks section on the Basic HHG screen of the counseling module. Ideally this should be done at the PPPO level during counseling prior to submission. When entered, the statements will be visible on the BL and in Shipment Management Tab under Special Items – Remarks, for ALCON. This is critical for program analytics.

- b. A BL Correction (SF1200) is not required for SIT at Origin

3. Prior to Route and Book and moving AFTER the Stop Move Window

- a. Click on “Enter Extra Pickup” on the shipment management screen and enter “**DELAYED BY 0058**” in the extra pickup address. In addition, annotate one of the fourteen statements above in the additional remarks section on the Basic HHG screen of the counseling module. Ideally this should be done at the PPPO level during counseling prior to submission. When entered, the statements will be visible on the BL and in Shipment Management Tab under Special Items – Remarks, for ALCON. This is critical for program analytics.

4. In Shipment Management or After Award and moving during the Stop Move Window:

a. PPPO/PPSO Responsibility

- i. BLs that have **NOT** been printed but movement has been authorized during the stop movement period, add an extra pickup by clicking on “Enter Extra Pickup” on the shipment management screen and enter “**AUTHORIZED 0058 MOVE**” in the extra pickup address.
- ii. BLs **THAT HAVE** been printed without “**AUTHORIZED 0058 MOVE**” and moving during the stop movement window, enter an extra pickup with “**AUTHORIZED 0058 Move**” as the extra pickup address and enter one of the fourteen statements in the “Additional Remarks,” then accomplish an SF1200.

b. TSP Responsibility

- i. Before printing the BL verify that s “**AUTHORIZED 0058 MOVE**” is in the extra pickup address and that one of the fourteen statements has been annotated in the Special Remarks or in the Additional Remarks Sections. If there is not an extra pickup identified enter a pre-approval for authorization. Once approved print BL. This action will ensure the BL has the authorization to move and prevent unnecessary correction notices.
- ii. BLs **THAT HAVE** been printed without “**AUTHORIZED 0058 MOVE**” or any remarks, ensure you receive a BL correction.
- iii. Request SIT at Origin Pre approval if not pre-approved by PPSO.
- iv. Contact the responsible PPSO’s if you have not received a BL correction.

5. In Shipment Management or After Award and moving AFTER the Stop Move Window:

a. PPPO/PPSO Responsibility

- i. BLs that have **NOT** been printed but movement has been authorized AFTER the stop movement period, add an extra pickup by clicking on “Enter Extra Pickup” on the shipment management screen and enter “**DELAYED BY 0058**” in the extra pickup address.

ii. BLs **THAT HAVE** been printed without “**DELAYED BY 0058**” and moving **AFTER** the stop movement window, enter an extra pickup with “**DELAYED BY 0058**” as the extra pickup address and enter one of the fourteen statements in the “Additional Remarks,” then accomplish an SF1200

b. TSP Responsibility

i. Before printing the BL verify that “**DELAYED BY 0058**” in the extra pickup address and that one of the fourteen statements has been annotated in the Special Remarks or Additional Remarks Sections. If there is not an extra pickup identified enter a pre-approval for authorization. Once approved print BL. This action will ensure the BL has the authorization to move and prevent unnecessary correction notices.

ii. BLs **THAT HAVE** been printed without “**DELAYED BY 0058**” or any remarks, ensure you receive a BL correction.

iii. Request SIT at Origin Pre approval if not pre-approved by PPSO.

iv. Contact the responsible PPSO’s if you have not received a BL correction.



ATTACHMENT 1 TO 20-0058E

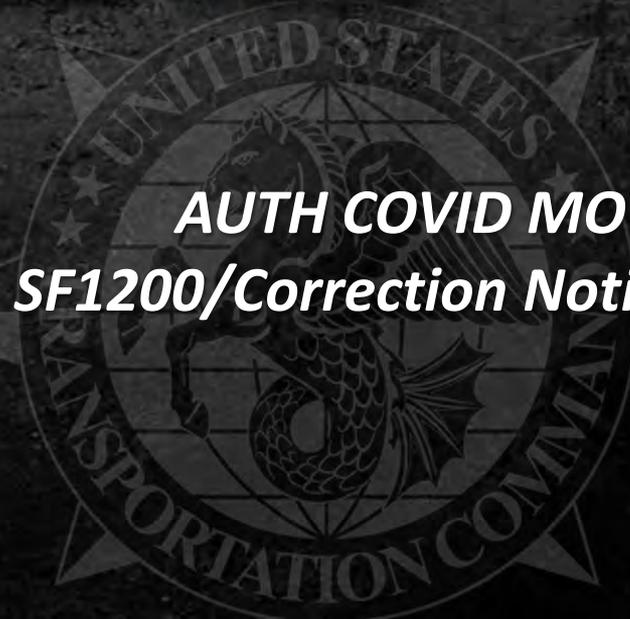
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USTRANSCOM

UNITED STATES TRANSPORTATION COMMAND



***AUTH COVID MOVE
SF1200/Correction Notice***





ANNOTATION REMARKS

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General Remarks:

Additional Remarks

User	Timestamp	Latest Remark
FARA0109	2020-03-24 12:47 GMT	Per waiver this shipment is approved/authorized movement to final destination. JPPSO-SC/SSgt Farala

When BL has been printed, annotate one of the statements below in the “additional remarks” section, enter an extra pickup with **“AUTHORIZED 0058 MOVE”** or **“DELAYED BY 0058”** and generate the SF1200/Correction Notice.

Approved to move to destination; separating
Approved to move to destination; retiring

Approved to place into SIT@O*; separating
Approved to place into SIT@O*; retiring

Approved to move to destination; NTSR separating
Approved to move to destination; NTSR retiring

Approved to move into NTS for 180 days; separating

Approved to move to destination; member received waiver
Approved to move to destination; member Exempt

Approved to place into SIT@O*; member received waiver
Approved to place into SIT@O*; exempt for pickup into SIT,
shipment to destination not authorized

Approved to move to destination; NTSR member received waiver
Approved to move to destination; NTSR member Exempt

Approved to move into NTS for 1 year; retiring



ENTER EXTRA PICKUP ADDRESS

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In Shipment Management Page:

- **Select Enter Extra Pickup**
- **Enter “AUTHORIZED 0058 MOVE” or “ DELAYED BY 0058” in the street address**
- **Click Create Additional Location**
- **“AUTHORIZED 0058 MOVE” or “ DELAYED BY 0058” will show as the extra pickup address**
- **Then generate the BL**



GENERATE BL

TOGETHER, WE DELIVER.

- ✚ Main
 - ✚ Outbound Management
 - ✚ Inbound Management
 - ✚ SIT Management
 - ✚ Shipment Requests and Corrections
 - ✚ QA Management
 - ✚ Administration
 - ✚ Search/Reports
 - Find Shipments/Customers/Reports
 - Print Forms (BL/GBL, etc.)
 - View Uploaded Documents

View/Edit Shipment Information

You have updated shipment information that has generated a GBL Correction. Click the Generate GBL Correction button to closeout the GBL Correction process and print the GBL Correction. Note that you can continue to edit other GBL Correction relevant shipment information, which will also go on this same GBL Correction, until the Generate GBL Correction button is clicked.

Primary Information:		Edit
Customer Name:	Aguilar, Na	
Rank/PayGrade:	CPT/O-3	
Customer SSN:	XXX-XX-XXXX	
Service Branch:	Air Force	
BL Number:	HAFC0558894	
Shipment Type:	HHG	
Shipment Market:	dHHG	
Origin GBLOC:	HAFC	
Destination GBLOC:	KKFA	
Releasing Agent:		
Receiving Agent:		

Shipment Dates:		Edit
Requested Pack Date:	2020-03-18	
Requested Pickup Date:	2020-03-20	
Requested Latest Pickup Date:		
Requested Delivery Date:	2020-04-02	
Planned Pack Date:	2020-03-19	
Planned Pickup Date:	2020-03-20	
Planned Latest Pickup Date:	2020-03-20	
Planned Delivery Date:	2020-04-02	
Actual Pack Date:		
Actual Pickup Date:		
Actual Delivery Date:		
Scheduled Delivery Date:		
Required Delivery Date:	2020-04-02	

TSP and Servicing Agent Info:		Edit
TSP SCAC:	AFDG	
Origin Servicing Agent:	APPLE MOVING	
Origin Servicing Agent Phone Number:	866-739-7856	
Origin Servicing Agent Email:	atlas carriers@totalmm.com	
Destination Servicing Agent:	ATLANTIC RELOCATION SYSTEMS	
Destination Servicing Agent Phone Number:	866-739-7856	



GENERATE BL CONTINUED

TOGETHER, WE DELIVER.

Update Authority for Correction and Remarks

GBL Authority for Correction: Per DIR 4500.9R, Part IV, Chapter 413. //SIGNED//SGT TRISHA K. FARALA IA FOR TO HERBERT H SCHLECHT, DAFC TRANSPORTATION OFFICER

GBL Additional Remarks:

Update

Cancel and Go Back To Edit Shipment

In GBL Additional Remarks: Enter BLOCK 25: Remarks (Branch of Service related) AUTHORIZE 0058 MOVE OR DELAYED BY 0058



GENERATE BL CONTINUED

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Confirm GBLCorrection

The GBL Correction process has been completed, with all relevant edits added to the GBL Correction Notice. A TSP notification has been generated.

Click the [Print SF1200](#) link to print the notice, or click the [Return](#) button to return to the [View/Edit Shipment](#) page. Note that the GBLCorrection can additionally be printed at any time via the [Print Forms](#) link in the left navigation.

[Print SF1200 \(GBLCorrection\)](#)

[Return](#)

This page will pop up and you will click “Print SF1200 GBL Correction)”



SF1200/CORRECTION NOTICE

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GOVERNMENT BILL OF LADING CORRECTION NOTICE		DATE NOTICE PREPARED
1. ONE NUMBER HAFC015804	2. DATE BILL WAS ISSUED 20081111	3. VEHICLE WEIGHT (SHOWS ON BILL) 8000
4. CARRIER (SEE INSTRUCTIONS "Origin" About an OBL.) MOTORWAY	5. TYPE OF PARTIAL OR FULL INFORMATION "Destination" About an OBL. ORIGINAL INFORMATION	6. TYPE OF SERVICE (See INSTRUCTIONS "Use of an OBL under 'Use of an OBL' Section.) HAFC
7. TO: (Name and address of consignee to which consigned, including ZIP Code.) ATLAS FORWARDING INC 1212 SANDY GLENN RD EVANVILLE IN 47121	8. FROM: (Name and address of consignor to which consigned, including ZIP Code.) 9900 SOUTH CENTRAL 9900 SOUTH CENTRAL (DETACHMENT) 1001 BYGONES AVE, SUITE 100 LACKLAND AFB, TX 76148	9. COMPLETE ITEMS 9a, b, and c ONLY when correction is made after transportation charges have been paid. a. D.O. VOUCHER NUMBER: b. D.O. VOUCHER DATE: c. D.O. SYMBOL:
11. BILL OF LADING NUMBER (Include the information and a ready price of information.)	12. CORRECT BILL OF LADING TO BE READ (If correction is made, this information is valid.)	
13. AUTHORITY FOR CORRECTION (Event and circumstances, classification and description, or other action, or other authority for issuing the change.) The DTR 1500 RE, Part IV, Chapter 111 IS SIGNED FOR THE CORRECTION FOR THE SERGEANT H. SCHMIDT, DANC TRANSPORTATION OFFICER		
14. REASON FOR CHANGE (Indicate information and circumstances provided per the Rules. If made under a contract, cite contract number.) Points Block 25, Standard Should Have: Block 25, Paragraph 1 Contract is approved per A2 Force for movement to Ball Distribution.		
15. INFORMATION (COPY TO Name and address, including ZIP Code.)	16. DETERMINING SIGNATURE OF DETERMINING OFFICER	
	17. CARRIER REPRESENTATIVE'S SIGNATURE (Require authority to correct or explain and transfer to carrier and office use.)	

Corrections show in blocks 13 & 14.



COMPLETED

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End

USTRANSCOM Personal Property Advisory #20-0073

Date: 13 April 2020

From: USTRANSCOM Personal Property Program Directorate (TCJ9), Scott AFB, IL 62225

To: Department of Defense (DoD) Customers, Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSO), Personal Property Processing Offices (PPPO), and DoD-Approved Personal Property Transportation Service Providers (TSP)

Subject: Protecting the Force During Personal Property Shipments

1. Any DOD customer not comfortable with movers entering their home, should work with the chain of command and shipping office to reschedule their pack-out or delivery. Personal Property Offices and TSPs shall contact customers to ensure all parties are comfortable with QA and commercial moving personnel conducting packing, pick-up, or deliveries inside a resident's home.

2. Before beginning any work in a residence, DoD customers and TSPs must discuss health-related concerns and should use the following questions as a framework for the discussion:

2.1. Have you (or anyone in your party) had a fever of 100.4 or greater in the last 72-hrs?

2.2. Do you (or anyone in your party) have a cough?

2.3. Are you (or anyone in your party) experiencing shortness of breath or difficulty breathing?

2.4. Have you (or anyone in your party) had any EXPOSURE to or CONTACT with a POSITIVE or SUSPECTED COVID-19 person?

NOTE: If the answer to any of these questions is 'YES,' the pack-out / delivery should not proceed as scheduled. The TSPs' personnel must not be allowed to enter the customer's residence and relevant health-care providers should be immediately notified, as should the Shipping Office in order to reschedule the service.

2.5. As an additional risk reduction measure, any family member not required to supervise TSP activities should vacate the residence during the pack-out / delivery process. If this is not possible, customers should prepare a dedicated room where family members must stay while TSPs personnel are working.

2.6. Similarly, TSPs should bring the minimum number of personnel required to handle the shipment.

2.7. Customers should prop open frequently used doors and clean door knobs and surfaces touched by all parties frequently to help ensure a safer environment IAW CDC cleaning guidance at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html>.

3. As our understanding of COVID-19 continues to evolve, we now know a significant proportion of individuals with COVID-19 are asymptomatic and can transmit the virus before showing symptoms. As a result, the Centers for Disease Control and Prevention (CDC) now recommends wearing cloth face coverings in public settings where social distancing is difficult to maintain (e.g., grocery stores and

workplaces). Cloth face coverings will slow the spread of COVID-19 by reducing transmission from people who do not realize they are infected.

- 3.1.** Effective immediately, DoD customers, family members, and all individuals supporting any type of shipment pickup and delivery, on and off military installations, will wear cloth face coverings while servicing a customer's residence as the residence now transitions to a workplace in accordance with CDC guidelines.
 - 3.2.** A cloth face covering shall extend above the nose without interfering with eyewear, and below the chin to cover the mouth and nostrils completely. It shall fit snugly but comfortably against the sides of the face and be secured (e.g., by being tied in place or with ear-loops).
 - 3.3.** Individuals may fashion face coverings from household items or common materials, such as clean t-shirts or other clean clothes that can "cover the nose and mouth area." CDC guidance on use and instructions for homemade face coverings (including no-sew options using common household items) may be found here: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>.
- 4.** For POVs Shipments: Counselors shall inform all DoD customers of the following if they plan to ship a vehicle:
- 4.1.** Customers must make an appointment because Vehicle Processing Centers (VPC) are not currently taking walk-ins.
 - 4.2.** Customers shall call their serving VPC at least 24 hours prior to their scheduled appointment to verify the appointment will proceed as planned.
 - 4.3.** Customers and VPC employees must comply with CDC recommendations to wear a cloth face covering to protect themselves and the VPC employees.
- 5.** Installations are updating local access procedures based on current COVID-19 results. TSPs should contact local Transportation Offices prior to dispatching crews and vehicles to installations for latest information.
- 6.** Any questions/concerns can be emailed to the Special Requirements and Rates Team at: transcom.scott.tcj9.mbx.pp-ops@mail.mil.
- 7.** This message was approved for release by the Deputy Director for Operations, Defense Personal Property Program, TCJ9-O.

USTRANSCOM Personal Property Advisory #20-0081

Date: 28 April 2020

From: USTRANSCOM Defense Personal Property Program Directorate (TCJ9), Scott AFB, IL 62225

To: All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and DoD-Approved Personal Property Transportation Service Providers (TSPs)

Subject: Transportation Service Provider Certification of Health Protection Protocols

1. DOD created a TSP Certification of Health Protection Protocols document for use during all Defense Personal Property Program shipments where there will be interaction with DOD customers. The purpose of the form is to assure DOD customers that industry personnel working in their homes have been screened for illness in accordance with Centers for Disease Control (CDC) guidelines and equipped to follow basic health protection protocols.

2. TSPs are required to present the completed TSP Certification of Health Protection Protocols document to the customer BEFORE beginning any work in a residence.

3. TSPs are required to use this form beginning 1 MAY 2020, and will do so until notified otherwise.

4. TSPs can find the form posted on the move.mil/SME page.

5. Installations continue to update access procedures based on local conditions. TSPs should contact local Transportation Offices prior to dispatching crews and vehicles to installations for the latest information.

6. DOD representatives may review these forms during inspections.

7. For questions/concerns regarding this advisory please contact the Operations and Quality Team at transcom.scott.tcj9.mbx.pp-ops@mail.mil

8. This message is approved for release by the Deputy Director for Operations, Defense Personal Property Program, (TCJ9-O).

USTRANSCOM Personal Property Advisory #20-0084

Date: 08 May 2020

From: USTRANSCOM Defense Personal Property Program Directorate (TCJ9), Scott AFB, IL 62225

To: International Auto Logistics (IAL), Worldwide Vehicle Processing Centers (VPC), All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSO), and Personal Property Processing Offices (PPPO)

Subject: Temporary update to the Transit Times for Privately Owned Vehicle (POV)

- 1.** Due to real-world changes within the global supply chain due to the DOD Stop Movement Order and current Pandemic, USTRANSCOM has granted temporary relief for missed POV required delivery dates (RDD).
- 2.** Effective 06 May 2020, transit times will be increased by one day for every five days of transit time, not to exceed a maximum of 14 calendar days. This change is not retroactive and only applies to POVs turned in for shipment on or after this date.
- 3.** IAL's contractor information system will automatically calculate extended transit times and adjust RDDs. (If the new RDD falls on a weekend or holiday, the RDD will be pushed to the next government business day.) This date will appear on all documents, and will be relayed to the customer after the vehicle is accepted for shipment. USTRANSCOM will provide Service-specific POV metrics and RDD information during routine communications as requested (e.g., weekly peak season teleconferences, open industry calls, and other events.)
- 4.** This temporary transit time increase will remain in effect until further notice.
- 5.** Please send questions/concerns regarding this advisory to: transcom.scott.tcj9.mbx.pp---pov-help@mail.mil.
- 6.** This message is approved for release by the Deputy Director for Operations, Defense Personal Property Program Directorate, (TCJ9-O).